

QEP Development Committee Meeting 14 Minutes

January 28, 2008

The QEP Development Committee Meeting was called to order at 12 pm in rooms 425 and 300 via ITV connection. Members present were Dennis Taylor, Paula Whitman, James Graham, Nancy Smith, Marian Grona, Dean Johnston, Betsy Harkey, Jim Binion, Justin Miller, William Parker, Rita Lee, Cindy Coufal, Joe Johnston, and Stacy Kuehn.

1. **Approval of minutes.** James Graham made the motion to approve the minutes. Dennis Taylor seconded the motion. Motion passed unanimously.
2. **Wimba Training.**
Cindy Coufal presented the question of when VC should schedule its 2 days of complimentary training from Wimba. Members of the committee wanted to know if the 2 days were consecutive and offered every year or if this was a one-time offer. Cindy will communicate with Sean Hessenthaler and e-mail members with the information.
3. **Budget.** Cindy Coufal reported that still no response has been received about the proposed QEP budget. Dr. Kays said that she had given it to Dr. Thomas before the Christmas break and that it would be presented to the SACS Leadership Team in January.
4. **Review of Student Learning Outcomes.** The Committee reviewed the three student learning outcomes developed in the December 3, 2007 meeting. It was decided to change the title "student learning outcomes" to "expectations." Members of the committee studied the activities listed to correlate to the implementation of each expectation. Betsy Harkey had questions about redundancy of several items, but Cindy and Joe reiterated that each item correlated to the CCSSE inventory items and should be left as is. Betsy also made the point that intensive CCSSE training must be the initial focus of professional development so that we can understand the data it provides.
5. **Assessment.** A lively debate enthralled the members as they grappled to get their minds around the evaluation process. The Assessment Cycle developed in November 2007 should take care of the evaluation of the entire QEP project itself, but members discussed how the assessment of each project should occur and whether measurement of engagement would actually occur. The discussion was further convoluted by issues of benchmarking measures and what should be required or requested of future projects. The frustration is evidence that members of the committee are dedicated to the QEP and want it to remain a quality project in the future.
6. **Adjournment.** The meeting was adjourned at 1:00 pm with the next meeting being set for February 11, 2008 at 12 pm in rooms 425 and 300.