

QEP Development Meeting
11/27/06 12:30 pm

On this the 27th day of November, 2006 at 12:30 p.m., the following members of the QEP Development committee were present for a meeting held in Room 204, Wright Library on Vernon College campus.

Cindy Coufal, committee chair	James Graham	Donnie Purvis
Paula Whitman	Jim Binion	Betsy Harkey
Jonathan Witt	Nancy Smith	Dean Johnston
Roxie Hill	Joe Johnston	

Absent: Chad Mueller

1. Call the meeting to Order. – Cindy Coufal called the meeting to order and introduced all the members of the committee.
2. Review of the QEP process. - Cindy gave a brief review of the purpose of the QEP committee. – handout.

Cindy Coufal stated that we are in stage 2 of a 3 part process in developing the QEP for Vernon College. During this stage the committee needs to decide on the goal and focus of the chosen QEP topic, VConnected.

Jim Binion made the motion that students from both campuses, Vernon and Century City, be added to the committee as consultants. Nancy Smith second. The motion passed with a unanimous vote.

Student nominations from faculty to begin at the January 2007 meeting.

3. Overview of portal system. – Donnie Purvis gave a demonstration of the current system in use, Jenzabar Internet Campus Solution (JICS).

During the demonstration a discussion between committee members broke out about offering students email capacity within the portal system. The IT members of the committee stated that there would be no email accounts established for students based on cost and the lack of student usage. The faculty members of the committee wanted an explanation of how they would be able to communicate with their students directly. This was a debate back and forth that committee chair, Cindy Coufal stopped and decided that this discussion would be up for further debate at a later time.

Through this discussion it was established that the priority one of this project would be to increase the ability of direct communication between faculty and students.

Issues involving the current system were brought up and it was established that the purpose of this committee is to address these issues and bring the current system to the point that it facilitates teaching.

4. Choosing topic/goal/focus. – Cindy Coufal asked that over the winter break that the committee members begin thinking about where they want to take the QEP project. Think about topics and goals for the group to focus on.

There being no further business to come before the development committee at this time, the meeting adjourned at approximately 1:52 p.m.