

QUALITY ENHANCEMENT PLAN
MEETING 5
Thursday, April 27, 2006 at 1:30 p.m.
Conference Room, Century City Campus

The Quality Enhancement Plan Committee met on Thursday, April 27, 2006 at 1:30 p.m. in the Conference Room at the Century City Campus. Members present include: Cindy Coufal, Chairman, Dennis Taylor, Rita Lee, Joe Johnston, Annette Bever, Karen Gragg, and Michael Ruhl. SACS Liaison Dr. Ferrell also attended.

1. Call the Meeting to Order.

Chairman Cindy Coufal called the meeting to order.

2. Consider Approval of the Minutes from April 7, 2006.

No corrections were made.

Action: Motion by Rita Lee, seconded by Dennis Taylor. The committee unanimously approved the minutes from April 27, 2006 as presented.

3. Discussion of Proposed Topics Ratings.

Chairman Cindy Coufal presented the committee with the averaged results of the rubric ratings for the topics. The proposals receiving the top three scores included Ruhl and Taylor's "A Course for Student Engagement in Learning and Success," Patin and Jinks' "Restructuring Developmental Mathematics," and Binion and Johnston's "Shared Workspaces and Student Portals." Discussion to include and incorporate Butler's proposal and Grona and Brott's proposal into Ruhl and Taylor's proposal was entertained. All three people had been contacted and agreed to let Ruhl and Taylor include their ideas in the study skills and engagement course.

Karen Gragg made the motion to accept the findings of the rubric averages to determine the top three proposals. Rita Lee seconded the motion. The committee unanimously approved the motion to accept the findings.

4. Presenting the Proposals to the Leadership Team.

Dr. Ferrell invited Cindy Coufal to present the top three proposals and a copy of the rating rubric to the Leadership Committee at their next meeting on Monday, May 1st. Coufal will give a summary of how the process worked at that time as well. Coufal also agree to send feedback reports to all people who proposed a topic to let them know the results.

5. Discussion on Next Meeting.

The committee agreed to meet on an as needed basis according to the reaction and acceptance of the proposals from the Leadership Team. Coufal will meet with the writers of the top three proposals during the summer to help them write their extended proposals and prepare presentations for staff development

and publicity campaigns in the fall. Coufal will also meet with Dr. Ferrell to set up a campaign schedule for educating the college and the community about these proposals.

Meeting was adjourned at 3:30 p.m.