

Vernon College

Assessment Activity/Report Communication Form

2010-2011

Title: CBM00C –Continuing Education Class Report – 1st Quarter-Fall

Date of completion: 12/17/2010

Please circle: **Assessment Activity** **Report** **Both**

Highlights of data:

**197,470 Contact Hours
September, October, November, 2010**

Use of data:

To report all students enrolled in Coordinating Board-approved continuing education courses. The courses reported include all specially approved continuing education courses (local need) and courses listed in the continuing education section of the Workforce Education Course Manual.

Where the report can be found: Admissions and Records Office

Submitted by: Lana Carter

(responsible party)

Date: 01/14/2011

Received by Office of Institutional Effectiveness: 1.14.11

Presented to Planning and Assessment Committee: 1.31.11